



# Huntington Beach Art League Windows Gallery Rental Agreement **TWO-MONTH RENTAL AGREEMENT**

Panel # - to  
be assigned

Artist's Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone # (Day) \_\_\_\_\_ (Eve) \_\_\_\_\_

I wish to reserve for **2 months** (\$5 per month per panel):

One panel (2 months) = \$10

Two panels (2 months) = \$20

(Special) Two panels by the window for the price of one (2 months) = \$10

(Two inside panels plus two window panels for (2 months) = \$30 (a total of four, max.)

1-3 sculpture stands (2 months) = \$10

4-6 sculpture stands (2 months) = \$20

**Fee Attached \$\_\_\_\_\_.** Leave check attached to this form, payable to HBAL.

**To qualify, please check appropriate boxes listed below**

I am a member of HBAL

I was juried into the Open Juried Show and/or the Members Juried Show

I have won First Place or Best of Show at a monthly meeting.

None of the above. I will bring in my work to be judged. (Contact the Gallery Director below)

My panel request is for vertical, horizontal, adjacent - on a first come basis. Please specify) \_\_\_\_\_

**Reminders: No screws or hammers allowed, use hooks only (see instructions in gallery desk). Plexiglas is highly recommended. Labeling (signage) can be found in the library desk drawer or can be emailed to you by contacting Cheryl at [acdeltoro@sbcglobal.net](mailto:acdeltoro@sbcglobal.net). Also, please sign up for 2 hours per month as gallery host – sign-up calendars located on gallery desk. We encourage you to update the Artist Biography Notebook located in the gallery. Art may be sold by gallery attendant by collecting cash or a check along with ID. Receipts are in the desk drawer. Attempts will be made to contact the artist at that time. Art cannot have nudity. **Note: parking is not allowed at the library main entry door, the city does give tickets.****

I understand that all reasonable care will be taken in handling artwork and neither the Huntington Beach Art League, nor the City of Huntington Beach will assume responsibility for damage or loss of artwork. I understand that I should carry my own insurance. I release agents from any claims or liabilities based in whole or in part on negligence during all phases of the exhibition. I will hang my own work, fill in my title cards, and agree to attend the gallery for two hours per month during hours of library operation. I understand there is a 40 pound limitation and I take full personal and financial responsibility for any injury or damage caused or sustained by my artwork should I choose to use **glass** in my framing.

Artist's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please send your check, payable to HBAL, to Cheryl Del Toro, Gallery Director, 16702 Glass Mountain Street, Fountain Valley, CA 92708, phone: (714) 531-3663. Include your registration form with your check. You will be assigned your panel #(s) by phone or email after receipt of registration form. You may begin to hang your artwork on the first day of the rental month and remove your work on last day of rental month. Check library hours and days open at (714) 842-4481.